

WSTC Scholarship Information

Dear WSTC Members and Applicants:

Thank you for your interest in the Roy Scruggs Scholarship Fund, managed by the Washington State Tax Consultants Board of Directors. The Scholarship Committee is delighted to have this opportunity to award scholarships to current members, both long term seasoned tax preparers or those newer to our organization that wish to join in the pursuit of excellence in tax preparation.

We only ask that you express your need thru the application process and a committee will select from the applications in a manner that furthers the WSTC mission: **To promote excellence and professionalism in the tax preparation industry through education, networking, and adherence to the highest ethical standards.**

Each year on July 1st the WSTC board of directors will release for distribution the amount of money prescribed by the policies of the scholarship. The amount of scholarship money available will be published each year on July 1st. It is not guaranteed funds will be available each year. The funds will be distributed in the following manner.

20% of funds for WSTC sponsored Seminars Dated Aug 1 to November 30th.

First application deadline will be July 1st.

20% of the funds for WSTC sponsored Seminars Dated December 1 to July 31st.

First application deadline will be November 1st.

60% of funds for WSTC State Conventions. First date for application will be January 1st.

This first year of July 1, 2008 to June 30, 2009 only funds for periods 2 & 3 are available. The first application deadline is February 1st. The January to June, 2009 amounts are \$300 for period 2 Seminars and \$900 for period 3 Convention.

The applicant must be a current member of WSTC. The committee chair will verify membership prior to sending the application to the selection committee. The selection committee will not have names or locations of the members. They will only have the page 2 of the application and the accompanying essay described in the application. The intent is for the scholarship to be a non-biased need based scholarship. Applicants may receive no more than 2 scholarships per year.

The application deadline is the first date an application will be considered. All applications received (not postmarked) prior to the application deadline will be considered for that period's money. If money is still available it will continue to be disbursed monthly. Example: all applications received in July 1-August 1st will be considered August 1st and so forth until either the period ends or the money is depleted. Any money left over will be deferred into the next year. If it is late in the period and you are concerned that there may not be funds available you may contact the Scholarship Chairman to inquire. However we will only tell you yes or no and cannot guarantee a timely answer. We suggest you send the application anyway.

Qualified Education is any seminar or convention that is sponsored by WSTC. This can be state or chapter sponsored education. Generally the committee will not authorize more than 50% of the tuition needed for the seminar or convention. This means the applicant needs to be prepared to pay the other 50%. A Brochure describing the education will need to be attached to the application. Any money awarded will be sent directly to the sponsoring organization on behalf of the applicant. We must disclose to this organization that this is scholarship money and any balance due will be paid the attendee.

Applicants will be notified between the 15th and 30th of the month, if they are awarded a scholarship and you must verbally accept the scholarship.

If you have further questions please contact the scholarship committee chairman Susan Lauderdale at susan@nwatax.net (please put WSTC Scholarship in the subject line) or at 360-694-8206

**WASHINGTON STATE TAX CONSULTANTS
ROY SCRUGGS SCHOLARSHIP FUND
SCHOLARSHIP APPLICATION**

Please answer all questions and type your response whenever possible. Applicants must be a current member of WSTC and the Education or Convention must be sponsored by the WSTC.

The Brochure for the education must be filled out and attached to this application

Office Use Only: Applicant No _____

Date: _____

First Name Initial Last Name

WSTC Chapter

Address - Street, P.O. Box, Suite

City, State, Zip Code

Business phone Other Phone Fax Number

E-mail address

You will be contacted as soon as the committee is able to make a decision.

WSTC has my permission to publish information regarding scholarship money that was disbursed by event and by chapter without disclosing an individual's name.

_____ Please initial if we may provide your name to the president of your WSTC Chapter. The president will discuss with you if they may further disclose your name.

Signature

Date

**WASHINGTON STATE TAX CONSULTANTS
ROY SCRUGGS SCHOLARSHIP FUND
SCHOLARSHIP APPLICATION**

Office Use Only: Applicant No _____

Education Applied For:

___ Seminar or Class August to November (application period begins July 1)

___ Seminar or Class December to July (application period begins Nov 1)

___ WSTC Convention (application begins January 1)

Seminar Date:

Class or Seminar Name: _____

Total Cost of Seminar: \$ _____

The committee will usually provide no more than 50% of the tuition cost.

Applicant General Information

Instructions:

Please supply the information requested below, then, proceed to the essay. While you may wish to reiterate some of the general information in your essay, you **must refrain** from any mention of your geographic location or other identifying facts—it is essential that the applicants remain anonymous in order to ensure the fairness of the selection process. **Any reference that could identify you will result your dismissal from the applicant pool.**

1. List your educational background and areas of occupational experience. (If more space is needed, use additional pages.)

2. How long have you been a tax practitioner? _____ year(s) _____ month(s)

3. Are you self-employed? Yes No If yes, how long? _____ year(s)

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If not, please list length of employment with current employer. _____ year(s)

4. Prepare a maximum 1 page essay, which includes information not covered under "General Applicant Information." Please briefly explain your need for a scholarship. You may also discuss your goals and ambitions in the area of income tax preparation. You may wish to explain your reasons for choosing to go the Class, Seminar or Convention. Include any other relevant information you'd like to share with the Committee. **Your essay should be typewritten and double-spaced.** Please attach the essay to your application

5. All applications received at the WSTC support office by the first of the month will be considered with all applications received in that month. It must be constructively received by fax or mail on the 1st. We will not delay waiting for post-marked applications.

6. Mail, fax or email applications to:

WSTC Scholarship Committee
C/O Northwest Accounting & Tax Service
7616 NE Hazel Dell Ave
Vancouver, WA 98665

Fax: 360-694-0026

Should you have questions about the receipt of the application please Susan Lauderdale, Scholarship Committee Chairman at 360-694-8206 or susan@nwatax.net (please put WSTC Scholarship in the subject line).

7. You will be contacted by email or phone as soon as a decision has been made. **You must respond to the contact confirming your intention to still attend the class, seminar or convention and your intention to pay the remainder balance.** We will make 3 attempts to contact you within a two-week period. If we do not receive a response the committee reserves the right to disperse the funds to another applicant in the next month.